

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Meeting
Thursday January 23, 2025
Community Action Agency
Escanaba MI
10:00 am ET

MINUTES

The meeting was called to order at 10:51 am ET and a quorum noted with the following in attendance:

MEMBERS PRESENT

Myra Croasdell, Delta
Fran Majestic, Schoolcraft
Susan Kleikamp, Menominee
Patricia Mueller, Menominee
Connie Maule, Menominee
Marie Whitmire, Menominee
Robin Double, Schoolcraft
Michael Peitsch, Schoolcraft
Craig Reiter, Schoolcraft
John Malnar, Delta
John Stapleton, Schoolcraft
Mia Smith, Menominee
Jennifer MacDonald, Menominee

MEMBERS ABSENT

Jeff Waeghe, Delta
Kasey Buchmiller, Delta

OTHERS PRESENT

Gary Willoughby, Executive Director
Alexandria Kleikamp, Admin Assistant
Myra Smeester, HS/EHS Director
Helen Corbett, HR Director
Hannah Micheau, Emergency Services
Linda Paulin, SCP Director
Stephanie Sanville, Finance Director
Kristie Stenlund, Sr Services Director
Brenda Moya, Weatherization Director
Maty Thibeault, Homeless Services
Hannah Micheau, Emergency Services
Jeff Carlson, Menominee

OTHERS ABSENT

Peggy Ramsden, FGP Director
Lori Giuliani, RSVP Director

APPROVAL OF AGENDA

A motion was made by John Stapleton to approve the agenda as presented seconded by Jennifer MacDonald; Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Members received copies of the following items for their review. The Consent Agenda was approved with **a motion from Patricia Mueller, seconded by Fran Majestic; Motion Carried.**

- November 21, 2024 Governing Board Minutes
- October 2024 HRA Accounts Payable
- November 2024 HRA Accounts Payable
- Program Monthly Reports
 - FGP October/November 2024 Stats Summary
 - RSVP October/November 2024 Monthly Report

- SCP October/November 2024 Report
- Senior Services November 2024 Board Report
- WX by the Numbers as of 01/13/2025
- Homeless Services 11/01/2024 – 12/31/2024
 - Media Update
- Water Affordability Program as of 01/15/2025
- Walk for Warmth Program as of 01/15/2025

ACCEPTANCE OF SARA RASENACK TO THE DELTA COUNTY CONSUMER SECTOR OF THE GOVERNING BOARD

A motion was made by Marie Whitmire, to accept the appointment of Sara Rasenack to represent the Delta County Consumer Sector of the Governing Board replacing Kristyn Coppock, seconded by Patricia Mueller; Motion Carried.

ACCEPTANCE OF THE RESIGNATION OF PATRICIA MUELLER FROM THE MENOMINEE COUNTY ELECTED SECTOR AND MOVE TO THE MENOMINEE COUNTY CONSUMER SECTOR OF THE GOVERNING BOARD

A motion was made by Susan Kleikamp to accept Patricia Mueller's resignation from the Menominee County Elected Sector and accept her appointment to the Menominee County Consumer Sector of the Governing Board, seconded by Connie Maule; Motion Carried.

ACCEPTANCE OF JESSICA BAKER TO THE SCHOOLCRAFT COUNTY CONSUMER SECTOR OF THE GOVERNING BOARD

A motion was made by Patricia Mueller, to accept the appointment of Jessica Baker to the Schoolcraft County Consumer Sector as recommended by the Nominating Committee, seconded by Jennifer MacDonald; Motion Carried.

ACCEPTANCE OF JEFF CARLSON TO THE MENOMINEE COUNTY ELECTED SECTOR OF THE GOVERNING BOARD

A motion was made by Patricia Mueller, to accept the appointment of Jeff Carlson to represent the Elected Sector of the Menominee County Governing Board replacing Patricia Mueller, seconded by Susan Kleikamp; Motion Carried.

APPROVAL OF THE MDS CAA TRANSPORTATION SERVICES TITLE VI PLAN

All Members received a copy of the MDSCAA Transportation Services Title VI Plan for their review. The Chair called on Kristie Stenlund, Director of Senior Services, for more information. **A motion was made by Myra Croasdell, to approve the MDSCAA Transportation Services Title VI Plan as presented, seconded by Marie Whitmire; Motion Carried.**

STRATEGIC PLANNING UPDATE

Gary Willoughby informed the board where we were at with strategic planning and the next steps. The strategic plan is done every 5 years. The last strategic plan was made just before the COVID shutdowns, because of this a lot of goals were not reached/delayed. We have given out

survey's to the staff and have survey's for all board members as well if you would like to fill one out. The surveys are to help us get more input on what goals to set and what we can work on. There will be a strategic planning session on February 5th from 11:00 am to 2:00 pm for staff and board members who would like to attend.

SENIOR SERVICES PROGRAM PRESENTATION

A program presentation was given by Kristie Stenlund, Program Director for the Senior Services Program.

ACCEPTANCE OF THE EXECUTIVE DIRECTOR'S REPORT

The Board Chair called on Gary Willoughby for his report. Gary reported that January 15th was Foster Grandparent Volunteer Day in Michigan. I've had a couple of meetings with an attorney with CAPLAW to discuss what a possible merger with ourselves would look like. I'll keep you updated. We are currently the only Michigan CAA set up this way and have been since spring of 1973. She has provided a list of Michigan based attorneys with CAA experience who we could contact to pursue further. Minimum Wage is going up in 2025. It went from \$10.33 to \$10.56 on 1/1 and will rise to \$12.48 on 2/21. This impacts 26 people in Senior Services. Rates will go up each year until 2028, when it will be at \$14.97 per hour. Proposed COLA is 2.5%. For HRA, the impact this year for Minimum Wage and COLA is about \$66,000. CAA COLA isn't set yet. We are also monitoring what/if any impacts to non-profits like ours there will be from various Executive Orders that have and will be implemented. The National Council of Nonprofits is reviewing these and will continue to provide us updates as needed. **A motion was made to accept the report as presented by Patricia Mueller and seconded by Marie Whitmire; Motion Carried.**

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENT

No public comments were made.

BOARD COMMENT

Susan Kleikamp asked Gary Willoughby about receiving daily planners each year.

Craig Reiter thanked Gary Willoughby for all that he has been doing for the agency.

Brenda Moya let Craig Reiter and the rest of the board know different services that St. Vincent de Paul has to help when our water grants run out. Brenda will get with Craig after the meeting to discuss more tips that he can share with the Manistique community.

ADJOURNMENT

A motion to adjourn was made by John Stapleton, supported by Marie Whitmire; Motion carried.

Meeting adjourned at 11:41am ET

Next meeting is scheduled March 27, 2025 at 10:00 am ET