

**HUMAN RESOURCE AUTHORITY**

Governing Board Annual Meeting

Thursday, July 24, 2025

Community Action Agency

507 1<sup>st</sup> Ave N, Escanaba

10:00 a.m. (ET)

**AMENDED A G E N D A**

1) CALL TO ORDER AND ROLL CALL

2) APPROVAL OF THE AGENDA

3) PRESENTATION OF THE CAA FINANCIAL AUDIT FOR FY ENDING 9/30/2024 AND  
THE CAA/HRA 990 TAX RETURNS

4) PRESENTATION OF THE MERGER

5) APPROVAL OF THE CONSENT AGENDA

- May 22, 2025 Governing Board Minutes
- April 2025 and May 2025 HRA Accounts Payable Schedule
- Fiscal Year (FY) 2025 Senior Volunteer Program (SVP) Financial Assessment
- Approval of the Outside Employment Policy
- Approval of the Remote Work Policy
- Approval of the Work Hours and PTO Policy for Salaried and Hourly Employees
- Approval of the Personal Appearance and Dress Policy
- Approval of the Family and Medical Leave Act (FMLA)
- Program Monthly Reports
  - FGP May/June 2025 Stats Summary
  - RSVP July 2025 Monthly Report
  - SCP May/June 2025 Report
  - Senior Services April and May 2025 Board Report
    - Updated Nutrition Emergency Plan
  - WX by the Numbers as of 07/15/2025
  - Homeless Services 05/01/2025 – 07/01/2025
  - Water Affordability Program as of 07/14/2025
  - Walk for Warmth Program as of 07/14/2025

6) ACCEPTANCE OF THE COMMUNITY SERVICES BLOCK GRANT ANNUAL REPORT

7) ACCEPTANCE OF THE COMMUNITY ACTION PLAN

8) ACCEPTANCE OF THE PY24 ANNUAL MONITORING REPORT MVID 3596

- 9) ACCEPTANCE OF THE NUTRITION KITCHEN INSPECTIONS REPORTS
- 10) APPROVAL OF THE MDSCAA 2025 COMMUNITY NEEDS ASSESSMENT
- 11) ACCEPTANCE OF THE ORG STANDARDS MONITORING REPORT
- 12) APPROVAL OF THE EXECUTIVE DIRECTOR EVALUATION
- 13) APPROVAL TO PUT AN OFFER IN TO PURCHASE A CHURCH IN MENOMINEE
- 14) ACCEPTANCE OF THE SAFETY COMMITTEE REPORT
- 15) DISCUSSION OF THE ELECTION OF BOARD OFFICERS IN SEPTEMBER
- 16) DISCUSSION OF THE ANNUAL MEETING
- 17) EXECUTIVE DIRECTOR'S REPORT
- 18) OTHER BUSINESS
- 19) PUBLIC COMMENT
- 20) BOARD COMMENTS
- 21) ADJOURNMENT