

Menominee-Delta-Schoolcraft
COMMUNITY ACTION AGENCY
Governing Board Meeting
Thursday November 11, 2021
Community Action Agency
Escanaba MI
12:30 p.m.

MINUTES

The meeting was called to order at 12:33 pm and a quorum noted with the following in attendance. Board Members were present online with the permission of the Chair.

MEMBERS PRESENT IN PERSON

Craig Reiter, Schoolcraft
John Malnar, Delta
Jeff Waeghe, Delta

OTHERS PRESENT IN PERSON

Julie Moberg, Executive Director
Dianne Gartland, Admin Assistant

MEMBERS ATTENDING BY ZOOM

Karen Wigand, Delta County
Susan Kleikamp, Menominee
Jennifer MacDonald, Menominee
Geri Alanko, Delta
John Stapleton, Schoolcraft
Autumn Morgan, Delta
Bernie Lang, Menominee
Connie Maule, Menominee
Alan Kilar, Schoolcraft
Edie Erickson, Schoolcraft

OTHERS ATTENDING BY ZOOM

Kris Thibeault, Finance Director
Linda Paulin, SCP Director
Jeff Anderson, Maintenance
Naomi Fletcher, Weatherization Director
Maty Thibeault, Homeless Services
Myra Smeester, HS/EHS Director
Shanna Hammond, Sr Services Director
Helen Corbett, HR Director

MEMBERS EXCUSED

Penny Carlson
Katherine Jinkerson
Ken Penokie
Myra Croasdell

MEMBERS ABSENT

Mia Smith

APPROVAL OF OCTOBER 14, 2021 GOVERNING BOARD MINUTES

Members received a draft of the October 14, 2021 CAA Governing Board minutes. A correction to the minutes was made regarding Edie Erickson's County representation. **Jeff Waeghe made a motion to accept the minutes with the revision as presented, seconded by John Malnar; Motion Carried.**

FINANCE COMMITTEE REPORT

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the September 2021 CAA Accounts Payable Schedule. **This was approved with a motion from John Malnar, seconded by Karen Wigand; Motion Carried.**

ACCEPTANCE OF THE 2021-2022 AGENCY WIDE BUDGET

Members received a copy of the 2021-2022 Agency Wide Budget for their review. The Organizational Standards require board acceptance of an agency wide budget. **A motion was made by John Malnar to accept the 2021-2022 Agency Wide Budget as presented, seconded by Susan Kleikamp; Motion Carried.**

APPROVAL OF THE MANDATORY COVID-19 VACCINATION POLICY

All members received a copy of the Mandatory COVID-19 Vaccination Policy for their review. **A motion was made by Karen Wigand to approve the Mandatory COVID-19 Vaccination Policy as presented, with no Test out option for CAA. Julie explained the Head Start Program is under a mandate for vaccinations through OCS. Myra explained Head Start was not in the lawsuits against OSHA. The agency is required to comply with the mandate by 1-4-22. Seconded by Alan Kilar. A roll call vote was requested.**

Craig Reiter – YES	John Malnar – NO	Jeff Waeghe – YES
Karen Wigand – YES	Geri Alanko – YES	John Stapleton – YES
Autumn Morgan – YES	Bernie Lang – YES	Jennifer MacDonald - YES
Alan Kilar – YES	Connie Maule – YES	Susan Kleikamp – Abstained

Motion Carried.

APPROVAL OF THE ADA ACCOMMODATION POLICY

All members received a copy of the ADA Accommodation Policy for their review. **A motion was made by Jeff Waeghe to approve the ADA Accommodation Policy as presented, seconded by John Malnar; Motion Carried.**

APPROVAL OF THE STRATEGIC PLAN UPDATE

All members received a copy of the Strategic Plan Update for their review. The Chair called on Julie Moberg for more information. **A motion was made by John Malnar to accept the Strategic Plan Update as presented, seconded by Autumn Morgan; Motion Carried.**

ACCEPTANCE OF THE SEPTEMBER 2021 POLICY COUNCIL MINUTES

All members received a copy of the September 29, 2021 Policy Council minutes for their review. **A motion was made to accept the Policy Council Minutes by Jeff Waeghe, seconded by Connie Maule; Motion Carried.**

ACCEPTANCE OF THE ECP DIRECTOR'S OCTOBER 2021 REPORT

All members received a copy of the ECP Director's report. **A motion was made to accept the ECP Director's Report by Geri Alanko, seconded by Jennifer MacDonald; Motion Carried.**

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported that HS/EHS has been in session now for about 2 months. Both programs are not fully enrolled. Currently we have 3

classrooms closed due to COVID and one classroom closed due to staff shortages. **A motion was made to accept the Executive Director's report as presented by John Malnar, seconded by Susan Kleikamp; Motion Carried.**

OTHER BUSINESS

Jeff Waeghe thanked Julie Moberg for all the hard work that she does.

PUBLIC COMMENT

No public comments were made.

ADJOURNMENT

A motion to adjourn was made by Karen Wigand, supported by Connie Maule; Motion Carried.

Meeting adjourned at 1:18 pm.

Next meeting is scheduled January 13, 2022 at 12:30 pm.