

Menominee-Delta-Schoolcraft  
**COMMUNITY ACTION AGENCY**  
Governing Board Meeting  
Thursday April 27, 2023  
Community Action Agency  
Escanaba MI  
10:00 a.m. ET

**MINUTES**

The meeting was called to order at 10:00 am ET and a quorum noted with the following in attendance.

**MEMBERS PRESENT**

Craig Reiter, Schoolcraft  
Mike Peitsch, Schoolcraft  
Mary Lu Gaudette, Delta  
Connie Maule, Menominee  
Jennifer MacDonald, Menominee  
Marie Whitmire, Menominee  
Connie Westrich, Menominee  
Susan Kleikamp, Menominee  
John Stapleton, Schoolcraft  
Myra Croasdell, Delta  
Bob Peterson, Delta  
Jessica Flory Whitmer, Schoolcraft  
Tori DeClaire, Delta  
John Malnar, Schoolcraft

**MEMBERS EXCUSED**

Geri Alanko  
Mia Smith  
Jeff Waeghe

**APPROVAL OF AGENDA**

**A motion was made by Bob Petersen to approve the agenda as presented seconded by John Stapleton; Motion Carried.**

**APPROVAL OF THE CONSENT AGENDA**

Members received copies of the following items for their review. The Consent Agenda was approved with **a motion from Mary Lu Gaudette, seconded by Marie Whitmire; Motion Carried.**

- March 23, 2023 CAA Governing Board Minutes
- February 2023 CAA Accounts Payable Schedule

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Dianne Gartland, Admin Assistant

**ATTENDING BY ZOOM**

Kris Thibeault, Finance Director  
Kristie Stenlund, Sr Services Director  
Helen Corbett, HR Director  
Brenda Moya, Weatherization Director  
Maty Thibeault, Homeless Services  
Myra Smeester, HS/EHS Director  
Fran Majestic

**MEMBERS ABSENT**

## **APPROVAL OF JOHN MALNAR TO THE DELTA COUNTY ELECTED SECTOR**

A motion was made by Bob Petersen to approve John Malnar's application to the Delta County Elected Sector due to the inability to fill the Schoolcraft Elected seat, seconded by Mary Lu Gaudette; Motion Carried.

## **ACCEPTANCE OF THE 2021-2022 AGENCY ANNUAL REPORT**

All members received a copy of the Agency's Annual Report for 2021/2022. a motion was made by Connie Maule, to accept the 2021/2022 Agency Annual Report as presented, seconded by Susan Kleikamp; Motion Carried

## **REVIEW OF MDSCAA AGENCY MISSION STATEMENT**

The Chair called on Julie Moberg for more information. A motion was made by Mary Lu Gaudette to add "in need" after people in the current statement seconded by Bob Petersen; Motion Carried.

## **APPROVAL OF THE HS/EHS COVID 19 MITIGATION PLAN**

All Board members received a copy of the HS/EHS Covid 19 Mitigation Plan for their review. The Chair called on Myra Smeester for more information. A motion was made by Susan Kleikamp, to approve the HS/EHS COVID 19 Mitigation Plan as presented, seconded by Marie Whitmire; Motion Carried.

## **ACCEPTANCE OF THE HS MONITORING REPORT**

All Board members received a copy of the HS Monitoring Report for their review. The Chair called on Myra Smeester for more information. A motion was made by Marie Whitmire, to accept the HS Monitoring Report results as presented, seconded by Tori DeClaire; Motion Carried.

## **ACCEPTANCE OF THE ECP DIRECTOR'S REPORT**

The Chair called on Myra Smeester for more information. A motion was made by Jennifer MacDonald, to accept the ECP Director's Report presented, seconded by Myra Croasdell; Motion Carried.

## **ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT**

The Chair called on Julie Moberg for her report. Julie reported that Head Start Quality Improvement/COLA grant has been submitted. Enrollment applications are still coming in. The Covid vaccination requirement for HS has been put on hold by the courts and is no longer a requirement of the program. A motion was made to accept the Executive Director's report as presented by Marie Whitmire, seconded by Myra Croasdell; Motion Carried.

## **OTHER BUSINESS**

No other business was brought before the board.

## **PUBLIC COMMENT**

No public comments were made.

## **BOARD COMMENT**

John Malnar gave a brief updated regarding the MAC Conference.  
Craig Reiter indicated that members would like staff to present in person when presenting instead of Zoom.

## **ADJOURNMENT**

**A motion to adjourn was made by Susan Kleikamp, supported by Mary Lu Gaudette;  
Motion carried.**

**Meeting adjourned at 10:26 am ET**

**Next meeting is scheduled May 25, 2023 at 10:00 am ET.**