

Menominee-Delta-Schoolcraft  
**HUMAN RESOURCES AUTHORITY**  
Governing Board Meeting  
Thursday October 26, 2023  
Community Action Agency  
Escanaba MI  
10:00 a.m. ET

**MINUTES**

The meeting was called to order at 10:19 am ET and a quorum was noted with the following in attendance.

**MEMBERS PRESENT**

Fran Majestic, Schoolcraft  
Mia Smith, Menominee  
Connie Maule, Menominee  
Jennifer MacDonald, Menominee  
John Malnar, Delta  
Connie Westrich, Menominee  
Susan Kleikamp, Menominee  
John Stapleton, Schoolcraft  
Myra Croasdell, Delta  
Robert Peterson, Delta  
Mary Lu Gaudette, Delta  
Marie Whitmire, Menominee  
Michael Peitsch, Schoolcraft  
Robin Double, Schoolcraft

**OTHERS PRESENT**

Dianne Gartland, Admin Assistant  
Myra Smeester, HS/EHS Director

**ATTENDING BY ZOOM**

Kris Thibeault, Finance Director  
Linda Paulin, SCP Director  
Peggy Ramsden, FGP Director  
Brenda Moya, Weatherization Director  
Maty Thibeault, Homeless Services  
Hannah Micheau, Client Services  
Kristie Stenlund, Sr Services Director  
Helen Corbett, HR Director

**MEMBERS EXCUSED**

Jeff Waeghe  
Victoria DeClaire  
Jessica Flory Whitmer

**APPROVAL OF THE AGENDA**

Craig Reiter added an agenda item under Other Business – November Board meeting date is November 30<sup>th</sup>.

**A motion was made by Robert Peterson to approve the Revised Agenda as presented seconded by Marie Whitmire; Motion Carried.**

**APPROVAL OF THE CONSENT AGENDA**

Members received copies of the following items for their review. The Consent Agenda was approved with **a motion from Robert Peterson, seconded by Mia Smith; Motion Carried.**

- September 28, 2023 Governing Board Minutes
- August 2023 HRA Accounts Payable Schedule
- Program Monthly Reports

- LIHWAP as of 10/17/23
- Homeless Services as of 09/30/23
- Rapid Rehousing as of 09/30/23
- Senior Services August & September 2023 Board Report
- Weatherization by the Numbers as of 10/10/2023
- RSVP August 2023 Monthly Report
- SCP August 2023 Monthly Report
- FGP August 2023 Monthly Report

### **APPROVAL OF THE MSHDA COORDINATED ENTRY GRANT**

The chair called on Julie Moberg for more information. **A motion was made by John Malnar to approve the MSHDA Coordinated Entry Grant as presented, seconded by Marie Whitmire; Motion Carried.**

### **HIPPA/CMS FRAUD WASTE AND ABUSE PRESENTATION**

All Board members received a packet with the current HIPPA/CMS Fraud Waste and Abuse rules and regulations. Kristie Stenlund, the Director of the Senior Services Program, then presented a training to the Board Members regarding HIPPA/CMS Fraud Waste and Abuse.

### **ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT**

The Board called on Julie Moberg for her report. Julie reported that HS/EHS has most of their open positions filled. The Senior Volunteer Programs hosted the State Association meeting at the Island Resort and Casino. This went very well. The FGP and SCP offices are finished and they are in the process of moving out of the small conference room and back into their offices. Homeless Services has been extremely busy as Hope at the Inn is not opening this year. Weatherization has been working on recruiting more contractors to do our regular WX work. Client Services/Emergency Services now has two water grants. We will open up Walk for Warmth funds commencing December 1<sup>st</sup>. We are finally at full capacity on our Governing Board. Our office repairs from the water damage have finished up except for the lighting issue in one office. We have retained a lawyer to help us on the issue of paying for the roofing materials that the contractor did not pay. **A motion was made to accept the Executive Director's report as presented by John Stapleton and seconded by Marie Whitmire; Motion Carried.**

### **OTHER BUSINESS**

The Chair advised the board members that the November Governing Board meeting will be moved to Thursday November 30, 2023 at 10:00 am ET.

### **PUBLIC COMMENT**

No public comments were made.

### **BOARD COMMENT**

John Malnar stated that a grant has been submitted on behalf on the Gladstone Senior Center. They will find out next month if they were awarded the grant. Gladstone Senior Center is also have a craft and bake sale this weekend.

### **ADJOURNMENT**

**A motion to adjourn was made by Mia Smith, supported by Robert Peterson; Motion carried.**

**Meeting adjourned at 10:51 am ET.**

**Next meeting is scheduled November 30, 2023 at 10:00 am ET.**