

Menominee-Delta-Schoolcraft  
**COMMUNITY ACTION AGENCY**  
Governing Board Meeting  
Thursday, January 14, 2021  
Community Action Agency  
507 1<sup>st</sup> Ave N, Escanaba  
12:30 p.m.

**Met by Zoom**

**MINUTES**

The meeting was called to order at 12:30 pm and a quorum noted with the following in attendance:

**MEMBERS PRESENT**

Bernie Lang, Menominee  
Susan Kleikamp, Menominee  
John Malnar, Delta  
Karen Wigand, Delta  
Ken Penokie, Delta  
Geri Alanko, Delta  
John Stapleton, Schoolcraft  
Penny Carlson, Schoolcraft  
Jennifer MacDonald, Menominee  
Katherine Jinkerson, Menominee  
Jeffery Waeghe, Delta  
Edie Erickson, Schoolcraft

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Connie Maule, SCP Director  
Naomi Fletcher, Weatherization Director  
Kris Thibeault, Finance Director  
Peggy Ramsden, FGP Director  
Lori Giuliani, RSVP Director  
Sally Kidd, Senior Services Director  
Shanna Hammond, HR Director  
Myra Smeester, HS/EHS Director

**MEMBERS EXCUSED**

Mia Smith

**MEMBERS ABSENT**

Myra Croasdell  
Paul Welch

**APPROVAL OF NOVEMBER 12, 2020 GOVERNING BOARD MINUTES**

Members received a draft of the November 12, 2020 Governing Board minutes and **they were approved with a motion from Geri Alanko, seconded by Penny Carlson; Motion Carried.**

**FINANCE COMMITTEE REPORT**

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the October 2020 CAA Accounts Payable Schedule. **This was approved with a motion from Bernie Lang, seconded by Katherine Jinkerson; Motion Carried.**

The chair called again on the Finance Committee who reported that the Finance Committee met, reviewed and approved the November 2020 CAA Accounts Payable Schedule. **This was approved with a motion from Geri Alanko, seconded by Katherine Jinkerson; Motion Carried.**

### **ACCEPTANCE OF PETER THOUNE'S RESIGNATION FROM THE GOVERNING BOARD**

Peter Thoun submitted his resignation to the board. **A motion was made by Susan Kleikamp, to accept the resignation of Peter Thoun from the Governing Board with regrets, seconded by Geri Alanko; Motion Carried.**

### **ACCEPTANCE OF DAVE RIVARD'S RESIGNATION FROM THE GOVERNING BOARD**

Dave Rivard has resigned from his appointment to the Governing Board. **A motion was made by John Stapleton, to accept the resignation of Dave Rivard from the Governing Board with regrets, seconded by Geri Alanko; Motion Carried.**

### **ACCEPTANCE OF JOHN MALNAR'S APPOINTMENT TO THE GOVERNING BOARD**

John Malnar has been appointed by Delta County Board of Commissioners to represent the Elected Sector for Delta County. **A motion was made by Susan Kleikamp, to accept the appointment of John Malnar to represent the Delta County Elected Sector on the Governing Board, seconded by Geri Alanko; Motion Carried.**

### **ACCEPTANCE OF THE HEAD START 12/15/2020 MONITORING REPORT**

Members received a copy of the 12/15/2020 HS monitoring report for their review. **This report was accepted with a motion from Jennifer MacDonald, seconded by Katherine Jinkerson; Motion Carried.**

### **ACCEPTANCE OF THE OCTOBER 28, 2020 POLICY COUNCIL MINUTES**

Members received a copy of the October 28, 2020 HS/EHS Policy Council minutes for their review. **A motion was made to accept the minutes by Jennifer MacDonald, seconded by Geri Alanko; Motion carried.**

### **ACCEPTANCE OF THE ECP DIRECTOR'S MONTHLY REPORT**

Members received a copy of the November 2020 ECP Director's monthly report. **This was accepted with a motion from Geri Alanko, seconded by Katherine Jinkerson; Motion Carried.**

### **ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT**

The Board called on Julie Moberg for her report. Julie reported that Head Start is back in session. **A motion was made to accept the Executive Director's report as presented by John Stapleton and seconded by Geri Alanko; Motion Carried.**

### **OTHER BUSINESS**

Karen Wigand discussed the different Board Committees and the need for members to be on them.

## **PUBLIC COMMENT**

A question was asked inquiring about the Head Start cleaning service in Menominee County. Myra Smeester provided the necessary information to answer their question.

## **ADJOURNMENT**

**A motion to adjourn was made by Bernie Lang, supported by Geri Alanko; Motion carried.**

**Meeting adjourned at 1:00 pm.**

**Next meeting is scheduled March 11, 2021 at 12:30 pm.**