

Menominee-Delta-Schoolcraft  
**COMMUNITY ACTION AGENCY**  
Governing Board Meeting  
Thursday, April 8, 2021  
Community Action Agency  
Escanaba MI  
12:30 p.m.  
**Zoom Meeting**

**MINUTES**

The meeting was held by Zoom and called to order at 12:31 pm and a quorum noted with the following in attendance:

**MEMBERS PRESENT**

Autumn Morgan, Delta  
Ken Penokie, Delta  
John Malnar, Delta  
Mia Smith, Menominee  
Geri Alanko, Delta  
John Stapleton, Schoolcraft  
Susan Kleikamp, Menominee  
Bernie Lang, Menominee  
Karen Wigand, Delta  
Katherine Jinkerson, Menominee  
Craig Reiter, Schoolcraft  
Penny Carson, Schoolcraft

**MEMBERS EXCUSED**

Jeff Waeghe  
Myra Croasdell  
Jennifer MacDonald

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Connie Maule, SCP Director  
Shanna Hammond, HR Director  
Kris Thibeault, Finance Director  
Lori Giuliani, RSVP Director  
Dianne Gartland, Administrative Assistant  
Sally Kidd, Senior Services Director  
Myra Smeester, HS/EHS Director  
Peggy Ramsden, FGP Director  
Naomi Fletcher, Weatherization Director

**MEMBERS ABSENT**

Alan Kilar  
Edie Erickson

**APPROVAL OF MARCH 11, 2021 GOVERNING BOARD MINUTES**

Members received a draft of the March 11, 2021 Governing Board minutes and they were approved with a motion from John Malnar seconded by Katherine Jinkerson; Motion Carried.

**FINANCE COMMITTEE REPORT**

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the February 2021 CAA Accounts Payable Schedule. This was approved with a motion from Mia Smith, seconded by Geri Alanko; Motion Carried.

**APPROVAL OF CRAIG REITER'S APPOINTMENT TO THE GOVERNING BOARD**

Craig Reiter was appointed to the Governing Board by the Schoolcraft County Board. A motion to accept Craig's appointment was made by John Malnar, seconded by Autumn Morgan; Motion Carried.

## **APPROVAL TO APPLY FOR THE HS/EHS COLA GRANT**

All members received a copy of the HS/EHS Cola Grant for their review. **A motion was made by Mia Smith seconded by Susan Kleikamp to approve HS/EHS request to apply for the Cola Grant; Motion Carried.**

## **EXECUTIVE COMMITTEE ROLL CALL VOTE**

An Executive Committee roll call vote was conducted by telephone on March 25, 2021. The committee approved the submission of HS/EHS's Non-Federal Share Waiver Carry Over request for base funding and CARES funding.

## **APPROVAL OF REQUEST FOR THE COLA NON-FEDERAL SHARE WAIVER**

All members received a copy of the HS/EHS COLA Non-Federal Share Waiver request. **A motion was made by Susan Kleikamp, seconded by Geri Alanko to approve the request. Motion Carried.**

## **ACCEPTANCE OF FEBRUARY 24, 2021 POLICY COUNCIL MINUTES**

Members received a copies of February 24, 2021 Policy Council minutes for their review. **A motion was made to accept the minutes by John Malnar, seconded by Bernie Lang; Motion Carried.**

## **ACCEPTANCE OF THE ECP DIRECTOR'S MARCH 2021 REPORT**

Members received a copy of the ECP Director's monthly report. **A motion was made by Craig Reiter to accept the report and seconded by Susan Kleikamp; Motion Carried.**

## **ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT**

The Chair called on Julie Moberg for her report. Julie reported that Head Start will be able to receive additional COVID relief funds. They are looking at some additional building projects including replacing siding and adding some additional bathrooms to one of their centers. Head Start staff were eligible to receive the COVID-19 vaccine. This should help in keeping most of the classrooms open now and in the fall. Head Start Office expects all children to be back in the classroom in the fall of 2021. **A motion was made to accept her report as presented by Autumn Morgan and seconded by John Stapleton; Motion Carried.**

## **OTHER BUSINESS**

No other business was brought before the board.

## **PUBLIC COMMENT**

No public comments were made.

## **ADJOURNMENT**

**A motion to adjourn was made by John Malnar, supported by John Stapleton; Motion carried.**

**Meeting adjourned at 12:44 pm. Next meeting is scheduled May 13, 2021 at 12:30 pm.**