

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Meeting
Thursday November 30, 2023
Community Action Agency
Escanaba MI
10:00 a.m. ET

MINUTES

The meeting was called to order at 10:25 am ET and a quorum noted with the following in attendance.

MEMBERS PRESENT

Craig Reiter, Schoolcraft
Fran Majestic, Schoolcraft
Mia Smith, Menominee
Connie Westrich, Delta
Michael Peitsch, Schoolcraft
Jennifer MacDonald, Menominee
John Malnar, Delta
Marie Whitmire, Menominee
Susan Kleikamp, Menominee
John Stapleton, Schoolcraft
Myra Croasdell, Delta
Robert Petersen, Delta
Mary Lu Gaudette, Delta

MEMBERS EXCUSED

Jessica Flory Whitmer
Connie Maule
Jeff Waeghe
Victoria DeClaire
Robin Double

OTHERS PRESENT

Julie Moberg, Executive Director
Dianne Gartland, Admin Assistant
Kristie Stenlund, Sr Services Director

ATTENDING BY ZOOM

Kris Thibeault, Finance Director
Linda Paulin, SCP Director
Myra Smeester, HS/EHS Director
Brenda Moya, Weatherization Director
Maty Thibeault, Homeless Services
Helen Corbett, HR Director
Lori Giuliani, RVSP Director

APPROVAL OF THE AGENDA

A motion was made to accept the agenda as presented by Mia Smith, seconded by Marie Whitmire; Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Members received copies of the following items for their review. The Consent Agenda was approved with **a motion from Marie Whitmire, seconded by Myra Croasdell; Motion Carried.**

- October 26, 2023 Governing Board Minutes
- September 2023 HRA Accounts Payable Schedule

- Program Monthly Reports
 - RSVP September 2023 Monthly Report
 - SCP September 2023 Report
 - FGP September 2023 Monthly Report & Stats Summary
 - Homeless Services 10/01/2023 – 11/01/2023
 - Homeless Services Brochure
 - Homeless Services Flyer
 - Senior Services October 2023 Report
 - LIHWAP as of 11/21/2023

ACCEPTANCE OF THE STRATEGIC PLAN 2023 UPDATE

All members received a copy of the Strategic Plan 2023 update for their review. The chair then called on Julie Moberg for more information. **A motion to accept the Strategic Plan 2023 update as presented was made by Mary Lu Gaudette, seconded by Fran Majestic; Motion Carried.**

ACCEPTANCE OF THE FY23 PROGRAM COMPLIANCE MONITORING DESK REVIEW

All members received a copy of the FY23 Program Compliance Monitoring Desk Review for their review. The chair then called on Julie Moberg for more information. **A motion was made by Marie Whitmire to accept the FY23 Program Compliance Monitoring Desk Review as presented, seconded by Mia Smith; Motion Carried.**

SENIOR SERVICES PROGRAM PRESENTMENT

The chair called on the Director of the Senior Services Program, Kristie Stenlund. Kristie addressed the board explaining all of the Senior Services Programs and what they do for the community.

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported all school programs are up and running. Senior Services sites are all open with meals and activities. All meal vehicles have been gone through and winterized. Homeless services held an event in collaboration with the Bonifas Art Center for Homeless Awareness month. HATI will not be open this year. We are working on emergency shelter options for this winter. Weatherization is working on its program expansion. Client Services are working on the winter fuel season using Walk for Warmth dollars. Clients will still need to apply to MDHHS and Superior Watershed before they come to us. The new water assistant program is up and running. Our Finance Director, Kris Thibeault has resigned with a last day of work on January 5th. Sarah Clark will start on December 4th as the new finance director. **A motion was made to accept the Executive Director's report as presented by John Stapleton and seconded by Bob Petersen; Motion Carried.**

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENT

No public comments were made.

BOARD COMMENT

No board comments were made.

ADJOURNMENT

A motion to adjourn was made by Bob Petersen, supported by Mary Lu Gaudette; Motion carried.

Meeting adjourned at 11:06 am ET. Next meeting is scheduled January 25, 2024 at 10:00 am ET.