

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Meeting
Thursday, October 14, 2021
Community Action Agency
Escanaba MI
1:00 p.m.

MINUTES

The meeting was called to order at 12:54 pm and a quorum noted with the following in attendance. Board Members were present online with the permission of the Chair.

MEMBERS PRESENT IN PERSON

Craig Reiter, Schoolcraft
John Malnar, Delta
Susan Kleikamp, Menominee

OTHERS PRESENT IN PERSON

Julie Moberg, Executive Director
Dianne Gartland, Admin Assistant

MEMBERS ATTENDING BY ZOOM

Karen Wigand, Delta County
Ken Penokie, Delta
Penny Carlson, Schoolcraft
Geri Alanko, Delta
John Stapleton, Schoolcraft
Autumn Morgan, Delta
Bernie Lang, Menominee
Connie Maule, Menominee
Alan Kilar, Schoolcraft
Edie Erickson, Schoolcraft

OTHERS ATTENDING BY ZOOM

Kris Thibeault, Finance Director
Linda Paulin, SCP Director
Lori Giuliani, RSVP Director
Naomi Fletcher, Weatherization Director
Maty Thibeault, Homeless Services
Myra Smeester, HS/EHS Director
Shanna Hammond, Sr Services Director
Helen Corbett, HR Director

MEMBERS EXCUSED

Mia Smith
Jeff Waeghe
Katherine Jinkerson
Myra Croasdell

MEMBERS ABSENT

Jennifer MacDonald

APPROVAL OF SEPTEMBER 9, 2021 GOVERNING BOARD MINUTES

Members received a draft of the September 9, 2021 Governing Board minutes and **the minutes were approved with a motion from John Malnar, seconded by Connie Maule.**

FINANCE COMMITTEE REPORT

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the August 2021 HRA Accounts Payable Schedule. **This was approved with a motion from John Malnar, seconded by Karen Wigand; Motion Carried.**

ACCEPTANCE OF THE 403(b) RETIREMENT PLAN AUDIT

All members received a copy of the 403(b) Retirement Plan Audit for their review. The Chair called on Kris Thibeault for more information. **The 403(b) Retirement Plan Audit was accepted as presented with a motion from John Malnar, seconded by Geri Alanko; Motion Carried.**

ACCEPTANCE OF THE SAFETY COMMITTEE REPORT

Edie Erickson reported that the Safety Committee met and reviewed 13 reports. No further action was deemed necessary by the committee. **A motion was made by Susan Kleikamp to accept the Safety Committee's report as presented, seconded by Bernie Lang; Motion Carried.**

ACCEPTANCE OF FY 2022 STATE TECHNICAL ASSESSMENT REPORT (STAR)

Members received a copy of the FY2022 State Technical Assessment Report for their review. **A motion was made by Karen Wigand to accept the FY2022 State Technical Assessment Report as presented seconded by Connie Maule; Motion Carried.**

ACCEPTANCE OF CORONAVIRUS RELIEF FUNDS (CRF) PROGRAMMATIC AND FINANCIAL MONITORING

Members received a copy of the CRF Programmatic and Financial Monitoring report for their review. **A motion was made to accept CRF Programmatic and Financial Monitoring report as presented by Connie Maule, seconded by Autumn Morgan; Motion Carried.**

APPROVAL OF THE LIHWAP WATER GRANT

Members received a copy of the LIHWAP Water Grant for their review. **A motion was made to approve the LIWAP Water Grant by John Stapleton, seconded by John Malnar; Motion Carried.**

ACCEPTANCE OF THE PROGRAM MONTHLY REPORTS

Members received copies of the following program monthly reports for their review. **A motion was made by Susan Kleikamp to accept the program reports as presented and seconded by Connie Maule; Motion Carried.**

- August 2021 RSVP Monthly Report
- August/September 2021 Senior Companion Report
- June, July & August 2021 Foster Grandparent Report
- August 2021 Senior Services Report
- Homeless Services October 2020 to September 2021

ACCEPTANCE OF THE ADVISORY COMMITTEE MINUTES

Members received copies of the following Advisory Committee minutes for their review. **A motion was made to accept the advisory minutes as presented by Geri Alanko, seconded by John Malnar; Motion Carried.**

- June 21, 2021 FGP Delta County AC Minutes
- August 27, 2021 SCP Schoolcraft County AC Minutes
- August 16, 2021 SCP Menominee County AC Minutes
- September 28, 2021 SCP Delta County AC Minutes

COVID RESPONSE PRESENTATION

Naomi Fletcher, Weatherization Director, presented a PowerPoint regarding the services provided by agency staff since 8/1/2020.

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported that the Homeless Services Program continues to be busy. Our 6 apartment slots have identified clients but the clients cannot find apartments in the area due to a significant housing shortage. All three volunteer programs are actively working to get people back into placements. The RSVP Program has 268 active volunteers, the SCP has 29 active and the FGP has their volunteers back in school. The Senior Services Program is still having a difficult time recruiting aides. **A motion was made to accept her report as presented by John Malnar and seconded by Penny Carlson; Motion Carried.**

OTHER BUSINESS

- Media Packet

PUBLIC COMMENT

There were no public comments made.

ADJOURNMENT

A motion to adjourn was made by Susan Kleikamp, supported by John Malnar; Motion Carried.

Meeting adjourned at 1:26 pm. Next meeting is scheduled for Thursday 11/11/2021.