

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Meeting
Thursday April 25, 2024
Community Action Agency
Escanaba MI
10:00 am ET

MINUTES

The meeting was called to order at 10:37 am ET and a quorum noted with the following in attendance.

MEMBERS PRESENT

Craig Reiter, Schoolcraft
Susan Kleikamp, Menominee
Connie Maule, Menominee
John Stapleton, Schoolcraft
Marie Whitmire, Menominee
Jessica Flory-Whitmer, Schoolcraft
Mia Smith, Menominee
Myra Croasdell, Delta
Mary Lu Gaudette, Delta
Fran Majestic, Schoolcraft
Patricia Mueller, Menominee
John Malnar, Delta
Robin Double, Schoolcraft

OTHERS PRESENT

Dianne Gartland, Admin Assistant
Alexandria Viau, Receptionist
Kris Thibeault, Finance Director
Jessica Grenfell, Deputy Finance Director
Lannie Berg, Welcome Newborns
Hannah Mischeau, Emergency Services
Helen Corbett, HR Director
Brenda Moya, Weatherization Director
Maty Thibeault, Homeless Services
Myra Smeester, HS/EHS Director
Kristie Stenlund, Sr Services Director

MEMBERS EXCUSED

Jeff Waeghe, Delta
Michael Peitsch, Schoolcraft
Kristyn Coppock, Delta
Jennifer MacDonald, Menominee

APPROVAL OF THE AMENDED AGENDA

A motion was made to accept the amended agenda as presented by Marie Whitmire, seconded by Mia Smith; Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Members received copies of the following items for their review. The Consent Agenda was approved with **a motion from Mia Smith, seconded by Fran Majestic; Motion Carried.**

- March 28, 2024 Governing Board Minutes
- February 2024 HRA Accounts Payable Schedule
- Program Monthly Reports
 - FGP March 2024 Stats Summary

- RSVP February/March 2024 Monthly Report
- SCP March 2024 Report
- Senior Services February 2024 Board Report
- WX by the Numbers as of 04/12/2024
- Homeless Services 10/01/2023 – 04/01/2024
- Water Affordability Program as of 04/12/2024

ACCEPTANCE OF THE 2022-2023 MDSCAA AGENCY ANNUAL REPORT

All members received a copy of the Agency's Annual Report for 2022-2023. The Chair called on Dianne Gartland for more information. **A motion was made by Patricia Mueller to accept the 2022-2023 MDSCAA Agency Annual Report as presented, seconded by Myra Croasdell; Motion Carried**

ACCEPTANCE OF THE MDSCAA PERSONNEL POLICIES

All members received a copy of the MDSCAA Personnel Policies for their review. The Chair called on Helen Corbett for more information. **A motion was made by Susan Kleikamp to accept the MDSCAA Personnel Policies with an effective date of May 1, 2024 as presented, seconded by Myra Croasdell; Motion Carried.**

ACCEPTANCE OF THE MDSCAA STRATEGIC PLAN UPDATE

All members received a copy of the MDSCAA Strategic Plan update for their review. The Chair called on Myra Smeester for more information. **A motion was made by Marie Whitmire to accept the MDSCAA Strategic Plan update as presented, seconded by Patricia Mueller; Motion Carried.**

ACCEPTANCE OF THE COMMUNITY SERVICES BLOCK GRANT ANNUAL REPORT

All members received a copy of the Community Services Block Grant Annual Report for their review. The Chair called on Myra Smeester for more information. **A motion was made by Mia Smith to accept the Community Services Block Grant Annual Report as presented, seconded by Connie Maule; Motion Carried.**

ACCEPTANCE OF THE ORGANIZATIONAL STANDARDS MONITORING REPORT

All members received a copy of the Organizational Standards Monitoring Report for their review. The Chair called on Myra Smeester for more information. **A motion was made by Patricia Mueller to accept the Organizational Standards Monitoring Report as presented, seconded by Mary Lu Gaudette; Motion Carried.**

WELCOME NEWBORNS PROGRAM PRESENTATION

The Board Chair called on Lannie Berg, Welcome Newborns Director, for a presentation regarding the programs that are currently being offered by the Welcome Newborns Program.

ACCEPTANCE OF THE INTERIM EXECUTIVE DIRECTOR'S REPORT

The Board Chair called on Myra Smeester for her report. Myra stated that MDSCAA had a table at the Kiwanis Home and Garden Show, it went very well and was a busy weekend. The programs that participated did a lot of outreach and made connections with people in attendance. April is Child Abuse Month, so our Welcome Newborns Program has pinwheels for prevention out in our communities. May will be a busy month with our Senior Services Program at the centers with commodities and all the activities they provide. We are going to have a Wellness Fair on Senior Citizens Day at the U.P. State Fair this year. All departments are welcome to attend. Homeless Services are very busy with outreach. 211 will now handle their after-hours vouchers. Weatherization has 4 contractors that have signed contracts for the program. We still have one opening in Schoolcraft County for a board member.

A motion was made to accept the Interim Executive Director's report as presented by Marie Whitmire and seconded by Patricia Mueller; Motion Carried.

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENT

No public comments were made.

BOARD COMMENT

John Stapleton spoke about the Water Affordability Grant that the Client Services Program has. He stated that more information should be shared with the public so that more people can take advantage of this program.

Susan Kleikamp mentioned that she would like a map of the county lines.

Fran Majestic asked if a PDF of the 2022-2023 Annual Report could be emailed to all of the board members.

ADJOURNMENT

A motion to adjourn was made by Mary Lu Gaudette, supported by Myra Croasdell; Motion carried.

Meeting adjourned at 11:15 am ET.

Next meeting is scheduled May 23, 2024 at 10:00 am ET.