

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY

Governing Board Meeting
Thursday, January 14, 2021
Community Action Agency
507 1st Ave N, Escanaba
1:00 p.m.

Met by Zoom

MINUTES

The meeting was called to order at 1:00 pm and a quorum noted with the following in attendance:

MEMBERS PRESENT

Bernie Lang, Menominee
Susan Kleikamp, Menominee
John Malnar, Delta
Karen Wigand, Delta
Ken Penokie, Delta
Geri Alanko, Delta
John Stapleton, Schoolcraft
Penny Carlson, Schoolcraft
Jennifer MacDonald, Menominee
Katherine Jinkerson, Menominee
Jeffery Waeghe, Delta
Edie Erickson, Schoolcraft

OTHERS PRESENT

Julie Moberg, Executive Director
Connie Maule, SCP Director
Naomi Fletcher, Weatherization Director
Kris Thibeault, Finance Director
Peggy Ramsden, FGP Director
Lori Giuliani, RSVP Director
Sally Kidd, Senior Services Director
Shanna Hammond, HR Director
Myra Smeester, HS/EHS Director

MEMBERS EXCUSED

Mia Smith

MEMBERS ABSENT

Myra Croasdell
Paul Welch

APPROVAL OF NOVEMBER 12, 2020 GOVERNING BOARD MINUTES

Members received a draft of the November 12, 2020 Governing Board minutes and **they were approved with a motion from Susan Kleikamp, seconded by Geri Alanko; Motion Carried.**

FINANCE COMMITTEE REPORT

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the October 2020 HRA Accounts Payable Schedule. **This was approved with a motion from Geri Alanko, seconded by Katherine Jinkerson; Motion Carried.**

The chair called again on the Finance Committee who reported that the Finance Committee met, reviewed and approved the November 2020 HRA Accounts Payable Schedule. **This was approved with a motion from Geri Alanko, seconded by Jennifer MacDonald; Motion Carried.**

ACCEPTANCE OF PETER THOUNE'S RESIGNATION FROM THE GOVERNING BOARD

Peter Thouné has submitted his resignation from the Governing Board. **A motion was made by Bernie Lang, seconded by Susan Kleikamp to accept Peter Thouné's resignation with regrets; Motion carried.**

ACCEPTANCE OF DAVE RIVARD'S RESIGNATION FROM THE GOVERNING BOARD

Dave Rivard has resigned from his appointment to the Governing Board. **A motion was made by John Stapleton, seconded by Geri Alanko to accept Dave Rivard's resignation with regrets; Motion carried.**

ACCEPTANCE OF JOHN MALNAR'S APPOINTMENT TO THE GOVERNING BOARD

John Malnar has been appointed by Delta County Board of Commissioners to represent the Elected Sector for Delta County. **A motion was made by Bernie Lang, to accept the appointment of John Malnar to represent the Delta County Elected Sector on the Governing Board, seconded by Geri Alanko; Motion Carried.**

ACCEPTANCE OF PY20 ANNUAL MONITORING REPORT

All members received a copy of the PY20 Annual WX Monitoring Report for their review. **A motion was made by Geri Alanko, to accept the monitoring report seconded by Katherine Jinkerson; Motion carried.**

ACCEPTANCE OF THE TRANSPORTATION SERVICES TITLE VI PLAN

All board members received a copy of the Transportation Services Title VI Plan for their review. **A motion was made by Susan Kleikamp, to accept the plan seconded by Katherine Jinkerson; Motion carried.**

APPROVAL OF HRA 2021 COLA INCREASE

All members received a memo regarding a 2021 COLA increase for HRA employees. **A motion was made by Bernie Lang, to accept the finance committee's recommendation regarding a 2.5% COLA increase for non-charted HRA positions 6 years and above seconded by Geri Alanko; Motion carried.**

ACCEPTANCE OF THE STAR ASSESSMENT REPORT FY 2021

Members received a copy of the Star Assessment report for FY2021 for their review. **A motion to accept the report was made by Susan Kleikamp, seconded by Penny Carlson; Motion carried.**

ACCEPTANCE OF THE RSVP MONITORING REPORT

Members received a copy of the RSVP monitoring report for their review. **A motion to accept the report was made by Susan Kleikamp, seconded by Geri Alanko; Motion carried.**

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members received copies of the following Program monthly reports for their review. **A motion was made by Geri Alanko to accept the reports as presented and seconded by Susan Kleikamp; Motion Carried.**

- FGP October/November 2020 Monthly Report & Stats Summary
- Weatherization by the Numbers as of 12/30/2020
- Cares Act Funding as of 12/30/2020
- RSVP October/November 2020 Monthly Report
- Senior Services October/November 2020 Board Report

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported the Covid Relief Grants ended on 12-31-2020 with most of the money spent. We received our CSBG discretionary grant and will use that to pay for heat, utilities and hotel vouchers. We are receiving an ESG CARES grant that will allow us to add a Street Outreach worker for the homeless population. Weatherization is projecting an increase of 14 times their original grant amount. Stipends were extended for the FGP and SCP programs until the end of January. The Quarantine Box Grant has been extended until February 15, 2021. **A motion was made to accept the Executive Director's report as presented by Susan Kleikamp and seconded by Bernie Lang; Motion Carried.**

OTHER BUSINESS:

APPROVAL OF MSHDA/CAAM EMERGENCY RENTAL ASSISTANCE GRANT

A motion was made by Ken Penokie and seconded by John Stapleton to approve the MSHDA Emergency Rental Assistance Grant for the agency that will be coming through CAAM; Motion Carried.

Karen Wigand again discussed the various committees and their need for more members.

PUBLIC COMMENT

No public comment was heard.

ADJOURNMENT

A motion to adjourn was made by Geri Alanko, supported by Bernie Lang; Motion carried.

Meeting adjourned at 1:39 pm.

Next meeting is scheduled March 11, 2021 at 12:30 pm.