

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Annual Meeting
Thursday July 27, 2023
Community Action Agency
Escanaba MI
10:00 a.m. ET

MINUTES

The meeting was called to order at 10:35 am ET and a quorum noted with the following in attendance.

MEMBERS PRESENT

Craig Reiter, Schoolcraft
Jeff Waeghe, Delta
John Malnar, Delta
Connie Maule, Menominee
Jennifer MacDonald, Menominee
Michael Peitsch, Schoolcraft
Connie Westrich, Menominee
Susan Kleikamp, Menominee
John Stapleton, Schoolcraft
Myra Croasdell, Delta
Marie Whitmire, Menominee
Mary Lu Gaudette, Delta

MEMBERS EXCUSED

Victoria DeClaire
Mia Smith

OTHERS PRESENT

Julie Moberg, Executive Director
Dianne Gartland, Admin Assistant
Myra Smeester, HS/EHS Director

ATTENDING BY ZOOM

Kris Thibeault, Finance Director
Hannah Micheau, Client Services
Peggy Ramsden, FGP Director
Brenda Moya, Weatherization Director
Lori Giuliani, RSVP Director
Paul Snyder, Maintenance
Kristie Stenlund, Sr Services Director
Helen Corbett, HR Director

MEMBERS EXCUSED

Jessica Flory Whitmer
Robert Peterson

APPROVAL OF THE AGENDA

A motion was made to accept the agenda as presented by Mary Lu Gaudette, seconded by Susan Kleikamp; Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Members received copies of the following items for their review. The Consent Agenda was approved with a motion from Marie Whitmire, seconded by Susan Kleikamp; Motion Carried.

- May 25, 2023 Governing Board Minutes
- April 2023 and May 2023 HRA Accounts Payable Schedule
- Program Monthly Reports
 - SCP April/May 2023 Report
 - RSVP April/May 2023 Report
 - FGP April 2023 Report

- Senior Services April/May 2023 Report
- Weatherization by the Numbers as of 7/12/23
- LIHWAP as of 07/18/2023

ACCEPTANCE OF THE RESIGNATION OF GERI ALANKO

A motion was made by Jeff Waeghe to accept the resignation of Geri Alanko with regrets, seconded by Jennifer MacDonald; Motion Carried.

NOMINATING COMMITTEE REPORT/ELECTION OF BOARD OFFICERS

The chair reported that the following have placed their name on the ballot for the following positions – Craig Reiter for Board Chair, Myra Croasdell for Vice Chair, John Malnar for Treasurer and John Stapleton for Secretary.

The chair then asked three times for further nominations from the floor for Chair. Hearing none the chair moved to close the nominations. The chair then asked three times for further nominations for Vice Chair. Hearing none the chair moved to close the nominations. The chair then asked three times for further nominations for Treasurer. Hearing none the chair moved to close the nominations. Finally the chair asked three times for further nominations for Secretary. Hearing none the chair moved to close the nominations.

As no other nominations were made for the Chair, Vice Chair, Treasurer or Secretary, a motion was then made by Connie Maule and seconded by Mary Lu Gaudette to approve nominations of Craig Reiter for the Chair position, Myra Croasdell for Vice Chair, John Malnar for Treasurer and John Stapleton for Secretary; Motion Carried.

EXECUTIVE COMMITTEE ROLL CALL VOTE: ROY NESS SOLE SOURCE BID

Julie Moberg informed the Board that a roll call vote of the Executive Committee was held on June 28th regarding a sole source bid from Roy Ness Contracting to fix the damages in the HRA building caused by the roof leaks. The committee all voted in favor of accepting the bid.

APPROVAL FOR CLIENT SERVICES TO APPLY FOR A NEW WATER GRANT

The chair called on Julie Moberg for more information. Julie advised the board of a new water grant that is available to apply for. **A motion to approve applying for this new water grant was made by John Stapleton seconded by Mary Lu Gaudette; Motion Carried.**

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported that the Senior Volunteer Programs have been doing extra recognition activities including a trip to the Pictured Rocks Boat Tour in Munising. The FGP program is set to receive additional funding from the State for their volunteer recognition. The Weatherization Program has spent out its LIHEAP funds and a majority of its DOE funds. We are waiting on guidelines for the BIL Grant. The Adult Day Program hired a new program manager. It is open full-time and is currently serving 12 participants. The Transportation (MDOT) grant will be moved to Menominee County for FY 24 from Delta County. Our current Water Grant is ending. The State (BCAEO) is putting out a

brand new grant for water assistance and we will be applying for this new grant. Employees have been attending summer conferences. The roof is done, and we have signed a contract with Roy Ness to do our repairs. We have 2 Board seat openings in Schoolcraft County. **A motion was made to accept her report as presented by Marie Whitmire and seconded by Susan Kleikamp; Motion Carried.**

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENT

No public comments were made.

BOARD COMMENT

Susan Kleikamp thanked Geri Alanko for her years of service.

Craig Reiter thanked Susan Kleikamp for her time serving as the Finance Committee Chair.

Craig thanked John Malnar for stepping up to be the new Board Treasurer for the Governing Board.

Connie Maule appreciated the board gifts that were presented to the board members at the annual meeting.

Jeff Waeghe appreciated all that MDS CAA does for the community.

ADJOURNMENT

A motion to adjourn was made by Jeff Waeghe, supported by Myra Croasdell; Motion carried.

Meeting adjourned at 10:51 am. Next meeting is scheduled Sept 28, 2023 at 10:00 am ET.