

Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Teleconference Meeting
Thursday, April 8, 2021
Community Action Agency
Escanaba MI
1:00 p.m.
Zoom Meeting

MINUTES

The meeting was held by Zoom and called to order at 12:45 pm and a quorum noted with the following in attendance:

MEMBERS PRESENT

Autumn Morgan, Delta
Ken Penokie, Delta
John Malnar, Delta
Mia Smith, Menominee
Geri Alanko, Delta
John Stapleton, Schoolcraft
Craig Reiter, Schoolcraft
Bernie Lang, Menominee
Karen Wigand, Delta
Katherine Jinkerson, Menominee
Penny Carson, Schoolcraft
Susan Kleikamp, Menominee

OTHERS PRESENT

Julie Moberg, Executive Director
Connie Maule, SCP Director
Shanna Hammond, HR Director
Kris Thibeault, Finance Director
Lori Giuliani, RSVP Director
Dianne Gartland, Administrative Assistant
Sally Kidd, Senior Services Director
Myra Smeester, HS/EHS Director
Peggy Ramsden, FGP Director
Naomi Fletcher, Weatherization Director

MEMBERS EXCUSED

Jeff Waeghe
Myra Croasdell
Jennifer MacDonald

MEMBERS ABSENT

Alan Kilar
Edie Erickson

APPROVAL OF MARCH 11, 2021 GOVERNING BOARD MINUTES

Members received a draft of the March 11, 2021 Governing Board minutes and **they were approved with a motion from John Malnar, seconded by Katherine Jinkerson; Motion Carried.**

FINANCE COMMITTEE REPORT

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the February 2021 HRA Accounts Payable Schedule. **This was approved with a motion from Mia Smith, seconded by Geri Alanko; Motion Carried.**

APPROVAL OF CRAIG REITER'S APPOINTMENT TO THE GOVERNING BOARD

Craig Reiter was appointed to the Governing Board by the Schoolcraft County Board. **A motion to accept Craig's appointment was made by Susan Kleikamp, seconded by John Stapleton; Motion Carried.**

APPROVAL TO APPLY FOR MEALS ON WHEELS GRANT

The Chair called on Sally Kidd who explained the need to apply for a grant in the amount of \$25,000 for the Meals on Wheels. **A motion was made by John Malnar, seconded by Autumn Morgan to apply for the grant; Motion Carried.**

APPROVAL OF THE COVID EMERGENCY RENTAL ASSISTANCE GRANT

All members received a copy of the COVID Emergency Rental Assistance Grant MOU for their review. **A motion was made by Craig Reiter, seconded by Mia Smith to approve the grant; Motion Carried.**

ACCEPTANCE OF THE MONTHLY PROGRAM REPORTS

All members received a copy of the following monthly program reports for their review:

- Weatherization by the Numbers as of 3/29/2021
- RSVP Jan – Feb 2021 Monthly Report
- FGP Feb 2021 Monthly Report & Stats Summary
- Senior Services Feb 2021 Board Report

A motion was made by Katherine Jinkerson, seconded by Autumn Morgan to accept the program reports as presented. Motion Carried.

ACCEPTANCE OF THE ADVISORY COMMITTEE MINUTES

All members received copies of the following advisory committee minutes for their review:

- FGP Delta County 2/23/21 Advisory Council Meeting
- FGP Menominee County 2/24/21 Advisory Council Meeting

A motion was made by Katherine Jinkerson to accept the minutes as presented, seconded by Susan Kleikamp. Motion Carried.

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported that we started the COVID rental and utilities assistance grant on April 8th. This program will run until 9/30/2022. The SCP and FGP programs are working on providing tablets to their volunteers to connect them to virtual volunteer opportunities. Connie Maule the SCP Director has announced her retirement after 25 years of working with the agency. Her last day will be June 6th. Senior Services Director, Sally Kidd, will also be retiring in June after 38 years of service. Pat Royer, Nutrition Manager will be retiring on April 16th after 37½ years of service. Jill Esterline has been hired as the new Nutrition Manager. Our Senior Centers are continuing with curbside meal pickup. We have also hired Nicole Ecklid in our Homeless Services program. She will be working in the new Rental Assistance program. **A motion was made to accept the report as presented by Bernie Lang and seconded by Penny Carlson; Motion Carried.**

OTHER BUSINESS

Karen Wigand announced that she will not seek re-election as Board Chair this year. If anyone is interested in the Chair position, please contact Karen or Julie.

PUBLIC COMMENT

No public comments were heard.

ADJOURNMENT

**A motion to adjourn was made by John Malnar, supported by Katherine Jinkerson;
Motion carried.**

Meeting adjourned at 1:07 pm. Next meeting is scheduled May 13, 2021 at 12:30 pm.