

Menominee-Delta-Schoolcraft
COMMUNITY ACTION AGENCY
Governing Board Meeting
Thursday May 26 2022
Community Action Agency
Escanaba MI
10:00 a.m. ET

MINUTES

The meeting was called to order at 10.05 am ET and a quorum noted with the following in attendance.

MEMBERS PRESENT

Craig Reiter, Schoolcraft
John Malnar, Delta
Mary Lu Gaudette, Delta
Connie Maule, Menominee
Jennifer MacDonald, Menominee
Geri Alanko, Delta
Gerald Piche, Menominee
Susan Kleikamp, Menomine
John Stapleton, Schoolcraft
Alan Kilar, Schoolcraft
Myra Croasdell, Delta

MEMBERS EXCUSED

Penny Carlson
Ken Penokie
Jeff Waeghe
Mia Smith
Edie Erickson
Kathy Fruehling

APPROVAL OF AGENDA

A motion was made by Susan Kleikamp to approve the agenda as presented seconded by John Malnar; Motion Carried.

PRESENTATION OF THE FINANCIAL AUDIT FOR FY ENDING 9/30/2021

Joshua Sullivan and Kadra Kierczynski from Rehmann were called upon to present the Financial Audit for FY ending 9/30/2021. **A motion was made to accept the audit as presented by John Malnar, seconded by Alan Kilar; Motion Carried.**

OTHERS PRESENT

Julie Moberg, Executive Director
Dianne Gartland, Admin Assistant

ATTENDING BY ZOOM

Kris Thibeault, Finance Director
Linda Paulin, SCP Director
Peggy Ramsden, FGP Director
Naomi Fletcher, Weatherization Director
Maty Thibeault, Homeless Services
Myra Smeester, HS/EHS Director
Shanna Hammond, Sr Services Director
Helen Corbett, HR Director
Lori Giuliani, RSVP Director
Brenda Moya, Weatherization
Jeff Anderson, Maintenance
Joshua Sullivan, Rehmann
Kadra Kierczynski, Rehmann

APPROVAL OF THE CONSENT AGENDA

Members received copies of the following items for their review. The Consent Agenda was approved with **a motion from Jennifer MacDonald, seconded by Geri Alanko; Motion Carried.**

- April 28, 2022 Governing Board Minutes
- March 2022 CAA Accounts Payable Schedule
- HS/EH Policy Council Minutes
- ECP Directors Reports

APPROVAL OF THE APPOINTMENT OF MARY LU GAUDETTE TO THE GOVERNING BOARD

Mary Lu Gaudette was appointed by the Delta County Board of Commissioners to serve on the Governing Board **a motion was made by Gerry Piche, to approve the appointment of Mary Lu Gaudette to serve on the Governing Board, seconded by Connie Maule; Motion Carried.**

APPROVAL TO APPLY FOR THE HS/EHS GRANT

The Chair called on Myra Smeester for more information. **A motion was made by Susan Kleikamp, seconded by Myra Croasdell, to approve the request to apply for the 2022/2023 HS/EHS Grant; Motion Carried.**

APPROVAL OF THE HS/EHS COLA GRANT

The Chair called on Myra Smeester for more information. **A motion was made by Jennifer MacDonald, seconded by Alan Kilar, to approve the HS/EHS COLA Grant; Motion Carried.**

APPROVAL OF THE HS/EHS QUALITY IMPROVEMENT GRANT

The Chair called on Myra Smeester for more information. **A motion was made by Jennifer MacDonald, seconded by Myra Smeester, to approve the HS/EHS Quality Improvement Grant; Motion Carried.**

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported that HS/EHS is preparing for the end of the school year in June. The staff has been working on planning for the next school year and making adjustments to the program. Myra has worked out a staff support plan with the remaining CARES funds and is also making some building repairs. It has been a challenging year with all of the Covid cases, class adjustments and staff turnover. **A motion was made to accept the Executive Director's report as presented by Alan Kilar, seconded by Connie Maule; Motion Carried.**

OTHER BUSINESS

No other business was brought before the board.

PUBLIC COMMENT

No public comments were made.

BOARD COMMENT

Connie Maule thanked the Finance Staff and the audit team for the work that was done to complete the audit.

Julie Moberg agreed with Connie and said kudo's to Kris and her team for putting in a lot of long hours in getting this job done.

ADJOURNMENT

A motion to adjourn was made by John Stapleton supported by Geri Alanko; Motion carried.

Meeting adjourned at 10:52 am

Next meeting is scheduled July 28, 2022 at 10:00 am ET.